



The School District of Osceola County, Florida

POSITION DESCRIPTION

TITLE: Dean of Students, Exceptional Student Education

QUALIFICATIONS:

1. A Bachelor's Degree in ESE with graduate credits in education and leadership. A Master's Degree is desirable.
2. A minimum of three years of successful teaching in ESE.
3. A demonstrated proficiency for effective student behavior modification.
4. A minimum of one year experience supervising school related activities.

REPORTS TO: Principal

POSITION GOAL: The Dean of Student is directly responsible to the principal, with broad responsibilities to supervise school activities related to ESE students and coordinate the attendance policies. This instructional unit serves as a liaison between and amount the principal, regular education teachers, ESE teachers, student body, district office, and members of the community.

PERFORMANCE RESPONSIBILITIES:

1. To assist the principal in administering school board rules as they apply to exceptional education students.
2. To assist the principal in developing and administering extra-curricular programs as they relate to exceptional education students.
3. To assist the principal in developing a public relations program for the school that benefits exceptional education students.
4. To assist the principal in administering the attendance policies of the school as they relate to exceptional education students.
5. To supervise after school activities as assigned by the principal.
6. To assist the principal in providing necessary services which will give the optimal education for exceptional education students.
7. To perform other duties as assigned by the principal.

TERM OF EMPLOYMENT: Ten (10) months – Teacher Salary Schedule may include up to 39 additional duty days as needed.
Based on enrollment may be required to work split shifts.

EVALUATION: Performance in this position will be evaluated semi-annually by the Principal.